

LONGHILL HIGH SCHOOL
Locker Application & Conditions of Hire – September 2017

If you wish to hire a locker for your child please complete and return to Student Services as soon as possible. Students will be allocated lockers on a first come first paid basis. The school operates a cashless system and we will email you requesting payment to be made directly via your sQuid account. We will send sQuid account details by post when students are enrolled. Keys will not be distributed before payment is received.

Lockers are available for hire for the full five year period at a cost of £25.00 (non-refundable). Keys must be returned to Student Services before students go off timetable in Year 11 or when leaving the school. There is a replacement charge for lost keys.

Please complete in **BLOCK** capitals

Student Name: **Mentor Group:**

Parent/Carer:

Address:

Email address **Tel:**

I wish to hire a locker and I agree to make an online sQuid payment upon receipt of an email confirming allocation.

1. The school retains the right to access lockers at all times and change location should it be required.
2. The school makes every effort to maintain the security of the lockers. It cannot, however, accept responsibility for the contents.
3. No dangerous or perishable substances are to be stored in any locker.
4. Lost or duplicate keys should **only be purchased from the school** .
5. Failure to return a key at the end of the hire period will incur a replacement cost (Currently £5.00 but subject to increase).
6. I undertake to pay the cost of any non-accidental damage to the locker, which is caused by my child.
7. Students are advised not to allow other students to use their lockers as Student Services will only open a locker in the presence of the designated hirer.
8. Where a student forgets a locker keys it can only be only opened if we have resources to assist, this is not guaranteed.
9. Students are advised to empty their lockers at the end of each term, as access is often required during holiday periods for maintenance & cleaning.

I agree to abide by the above conditions. The school reserves the right to withdraw the locker at any time. Please ensure your child is familiar with the hire conditions.

Signed: **Parent/Carer** **Date:**

OFFICE USE ONLY

STUDENT NAME:

MENTOR GROUP:

LOCKER LOCATION:

KEY NO.

HIRE EXPIRES: