



LONGHILL

HIGH SCHOOL

Charging and Remissions Policy

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Charging and Remissions Policy

SLT (I:), Policy Library, Longhill High School Policies (Ratified July 2018)

CHARGING AND REMISSIONS POLICY

The Governing Body has adapted the policy of Brighton & Hove LA.

1. This policy statement has been drawn up in accordance with the requirements of Section 110 of the Education Reform Act 1988.

2. In this policy statement:

- '1988 Act' means the Education Reform Act 1988;
- 'prescribed public examinations' means any examination which is specified in Regulations made by the Secretary of State for Education under the 1988 Act;
- 'outside school hours' means those times treated as outside school hours following the application of the calculations contained in Section 107 of the Education Reform Act 1998;
- 'statutory duties relating to the National Curriculum' are those imposed by Section 10 (2) of the Education Reform Act 1998;
- 'statutory duties relating to religious education' are those imposed by Section 10 (1) (b) of the Education Reform Act 1998.

3. Charges may be made by Longhill School to cover the cost of each of the following:-

a) Individual music tuition which takes place in or out of the school hours and which is not provided as part of the syllabus for a prescribed public examination or to fulfil the requirements of the National Curriculum

b) Activities which take place outside school hours and which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education.

c) The costs on all types of school visits that are not part of the syllabus for a prescribed public examination etc.

d) Examination fees for entering students for public examinations which are not prescribed in Regulations made under the 1988 Act.

e) Examination fees for entering students for prescribed public examinations in a syllabus other than that for which they have been prepared at the school.

f) Preparing students for non-prescribed public examinations where the preparation takes place outside school hours.

g) Entering students for re-sits of prescribed public examinations where no further preparation has been provided by the educational establishment.

h) Materials involved in producing 'a finished product' of a lesson where a parent of the student has indicated in advance a wish to own the product.

i) Revision books sold at cost to parents – no profit made by school.

j) Cost of repairing malicious damage to school property.

4. Remission of Charges

Remission of any charges by Longhill School will normally be granted (except in the case of the finished products of practical lessons) where:-

a) parents are in receipt of family credit or income support (and in the case of board and lodging the activity can be classified as taking place in school hours and if outside school hours is provided specifically to fulfil requirements of the National Curriculum, Religious Education or a syllabus of a prescribed public examination); or

b) parents are in receipt of a maintenance grant and/or free transport if the student is aged 16+ (and where board and lodging is concerned the activity can be classified as taking place in school hours); or

c) the Headteacher (the Head of the Music Service for individual music tuition) has recommended remission of the charges in individual cases of hardship.