



1 September 2020

Dear Parent of Year 9,

I hope you are well and have had a lovely summer. I would like to take this opportunity to update you with some information about your child's return to school on Monday 7th September 2020. The school, our 'normal' ways of working and routine will all look different when we return and we need to be prepared for the change.

Please read the following points carefully and share with your child.

- Entering the school site - your child must use the electronic main gate in the front of the school.
- Entering the school building - your child must use the entrance door by the side of reception.
- Both entrances are clearly signposted.
- At the designated entrance, your child's temperature will be taken and they must use the hand sanitizer that will be provided.
- They are then to go directly to their mentor room as shown below

9B	9R	9I	9G	9H	9T	9O	9N
T22	T21	A12	T11	T25	T24	T27	A13

- All year groups will be kept in year "bubbles" and each year group will have designated classrooms, entrances, exits, lunch and break times.
- For Period 1 and 2 they will be in their mentor group where they will: receive their timetable; watch videos explaining the new ways we will be working; break and lunch procedures and the high expectations with regard to behaviour. Important information regarding hygiene and actions to keep us all safe will also be shared during mentor time.
- Students are expected to bring their own equipment and be fully prepared for school.
- There will be a breaktime and lunchtime food service for all students. There will be no before school service available.
- Students will need to bring in water to drink as the water fountains will not be in use.
- There will be no lockers available for use.
- Full school uniform is expected.
- Students are allowed to wear an appropriate face mask, if they choose to do so.

The local authority and the bus companies have ensured that they have arranged for sufficient capacity to cater for all students to travel to school. It is the government's advice that if students can walk to school (up to 30 minutes is acceptable), then they are to do so.

I would ask you not to drive onto the school site in the mornings to drop your child off or pick them up at the end of the school day. In supporting the government guidelines, we expect your child to walk for the whole of the journey or part of the journey to school, if they are not traveling by bus.

All the above information is subject to change, depending on any further guidance that we receive or any circumstances that arise. We will be reviewing our systems, processes and procedures constantly and we will adapt and change accordingly. We will keep you informed of any changes that we make.

We all need to be positive about the changes even though some may require more effort, more work or more organisation, but all decisions have been made to keep everyone as safe as possible. Safety is my main priority as we start back to school with a strong drive to get back to teaching and learning for all.

I expect exceptional behaviour from all students as failure to follow these rules could result in putting others at risk.

We are looking forward to seeing your child back at school. We are very happy and excited to see them again. It's been too long.

Kind regards,

A handwritten signature in cursive script that reads "K Williams".

Kate Williams

Headteacher